


**Date:** February 26, 2025

**To:** Board of Directors

**From:** Sam Desue, Jr. 

**Subject:** **RESOLUTION NO. 25-02-04 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING THE TRANSFER OF APPROPRIATED FUNDS WITHIN THE FY2024-2025 BUDGET**

**1. Purpose of Item**

This Resolution requests that the TriMet Board of Directors (Board) authorize the General Manager or his designee to transfer \$10,219,750 in appropriated funds from TriMet’s Safety & Security, Finance & Administrative Services, and Engineering & Construction divisions to the Maintenance, Information Technology, Transit Asset and System Support, and Public Affairs divisions, and to the Debt Service Program.

**2. Type of Agenda Item**

- Initial Contract
- Contract Modification
- Other: Transfer of Appropriated Funds Within FY2024-2025 Adopted Budget

**3. Reason for Board Action**

Oregon Budget Law requires the Board to adopt a budget transfer Resolution if expenditures in any appropriation category are higher than shown in the original budget.

**4. Type of Action**

- Resolution
- Ordinance 1<sup>st</sup> Reading
- Ordinance 2<sup>nd</sup> Reading
- Other \_\_\_\_\_

**5. Background**

On May 22, 2024, the Board approved Resolution No. 24-05-31, adopting the FY 2024-2025 annual budget and appropriating funds. The budget was based on the best available information at the time, because actual revenues and expenses were not known when the budget was developed. Therefore, during the fiscal year, it was anticipated that TriMet might need to internally transfer appropriated funds as necessary to match revised expenditure requirements of various divisions.

ORS 294.463 regulates the transfer of appropriations within or between funds and requires such transfers to be approved by the Board. This Resolution will approve the internal transfer of appropriated funds in the total amount of \$10,219,750. Specifically, \$9,500,000 in appropriated general funds from TriMet’s Safety & Security and Finance & Administrative Services divisions, and \$719,750 in appropriated STIF funds from the

Engineering & Construction Division, will be reallocated to the Maintenance, Information Technology, Transit System & Asset Support, and Public Affairs divisions, and to the Debt Service Program, as described below:

- 1) \$7,250,000 in general funds will be transferred to the Maintenance Division to support purchases of component replacement parts on buses and light rail vehicles, and the purchase of a needed non-revenue vehicle.
- 2) \$1,000,000 in general funds will be transferred to the Information Technology Division to support accelerated purchasing of replacement components for State of Good Repair capital projects.
- 3) \$750,000 in general funds will be transferred to the Transit System & Asset Support Division to support the increased demand for Bus Operator and CDL Training programs.
- 4) \$500,000 in general funds will be transferred to the Debt Service Program to make an arbitrage rebate payment to the IRS related to TriMet’s 2019A Payroll Tax Revenue Bonds (tax exempt).
- 5) \$719,750 in STIF funding will be transferred to the Public Affairs Division for the purchase of digital information displays and ADA text-to-speech devices and their installation at various bus stops, transit centers, and MAX platforms, in order to deliver real-time arrival information, alerts, and custom media.

These transfers of appropriated funds are possible due to the slower than expected filling of positions in TriMet’s Transit Police unit, unfilled vacancies and lower projected expenditures in Finance and Administrative Services, and lower than anticipated expenditures by Engineering & Construction on the Columbia Bus Base project.

This Resolution would amend the FY2024-2025 Adopted Budget as follows:

**FY2024-2025 Adopted Budget**

| <b>Operating Program:</b>               | <b>Existing<br/>Appropriation</b> | <b>Transfer In<br/>(Out)</b> | <b>Revised<br/>Appropriation</b> |
|---|-----------------------------------|------------------------------|----------------------------------|
| Safety & Security Division              | \$86,479,533                      | (\$8,000,000)                | \$78,479,533                     |
| Finance & Administration Division       | \$48,645,721                      | (\$1,500,000)                | \$47,145,721                     |
| Maintenance Division                    | \$259,753,402                     | \$7,250,000                  | \$267,003,402                    |
| Information Technology Division         | \$46,260,886                      | \$1,000,000                  | \$47,260,886                     |
| Transit System & Asset Support Division | \$20,711,290                      | \$750,000                    | \$21,461,290                     |
| Debt Service Program                    | \$65,564,560                      | \$500,000                    | \$66,064,560                     |
| Engineering & Construction Division     | \$81,264,739                      | (\$719,750)                  | \$80,544,989                     |
| Public Affairs                          | \$21,300,906                      | \$719,750                    | \$22,020,656                     |
| <b>Total Appropriation</b>              | <b>\$629,981,037</b>              | <b>\$0</b>                   | <b>\$629,981,037</b>             |

**6. Financial/Budget Impact**

These transfers are internal reallocations of budgeted funds and will have no impact on the overall TriMet adopted FY2024-2025 budget.

7. **Impact if Not Approved**

If the Board chooses not to approve this Resolution, the District will not be able to proceed with the various projects and initiatives that would be funded by these transfers. Further, TriMet would exceed its budgeted appropriation for debt service, in violation of Oregon Budget Law.

**RESOLUTION NO. 25-02-04**

**RESOLUTION NO. 25-02-04 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING THE TRANSFER OF APPROPRIATED FUNDS WITHIN THE FY2024-2025 BUDGET**

**WHEREAS**, on May 22, 2024, the TriMet budget for FY2024-2025 was adopted and funds were appropriated by the Board of Directors (Board); and

**WHEREAS**, TriMet wishes to internally transfer appropriated funds from and to various appropriation units or TriMet divisions; and

**WHEREAS**, pursuant to ORS 294.463, a Resolution approving such transfers must be adopted by the Board;

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the budget transfers shall conform with applicable law.
2. That the FY2024-2025 appropriated budget amounts shall be revised as follows:

**FY2024-2025 Adopted Budget**

| <b>Operating Program:</b>               | <b>Existing Appropriation</b> | <b>Transfer In (Out)</b> | <b>Revised Appropriation</b> |
|---|-------------------------------|--------------------------|------------------------------|
| Safety & Security Division              | \$86,479,533                  | (\$8,000,000)            | \$78,479,533                 |
| Finance & Administration Division       | \$48,645,721                  | (\$1,500,000)            | \$47,145,721                 |
| Maintenance Division                    | \$259,753,402                 | \$7,250,000              | \$267,003,402                |
| Information Technology Division         | \$46,260,886                  | \$1,000,000              | \$47,260,886                 |
| Transit System & Asset Support Division | \$20,711,290                  | \$750,000                | \$21,461,290                 |
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| Public Affairs                          | \$21,300,906                  | \$719,750                | \$22,020,656                 |
| <b>Total Appropriation</b>              | <b>\$629,981,037</b>          | <b>\$0</b>               | <b>\$629,981,037</b>         |

3. That the General Manager or his designee is authorized to implement these budget transfers.

Dated: February 26, 2025

\_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Recording Secretary

Approved as to Legal Sufficiency:



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Legal Department